

AGENDA - REGULAR PUBLIC MEETING

AUGUST 15, 2016

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Public Hearing on Meeting Agenda
7. President's Report/Correspondence
8. Superintendent's Report
9. Board Secretary's Report
10. Committee Reports
11. Board Discussion and Formal Action on Agenda Business
 - Board Operations
 - Human Resources
 - Student Development
 - Physical Resources
 - Finance & Budget
12. Public Hearing on Other Than Meeting Agenda
13. Unfinished Business
14. New Business
15. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Ms. Melissa Del Rosso

AUGUST 15, 2016

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 8 through 13 be approved.

Roll Call:

8. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
8/15/2016	7:15 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
9/12/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
9/26/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

9. that the Board approve the minutes and attachments of the July 18, 2016 Regular Public Meeting and Executive Session I. **(attached)**

10. that the Board approve the following as approved Lunch Vendors for the District for the 2016-2017 school year:

Baviello's Italian Deli & Catering, LLC - 16 Bi-State Plaza, Old Tappan, NJ
Butterworth's Bagels Inc. - 50 Bi-State Plaza, Old Tappan, NJ
Ever Green Chinese Food - 28 Bi-State Plaza, Old Tappan, NJ
Jersey Mike's Subs - 254C Livingston Street, Northvale, NJ
Nonna Rosa Pizza - 315 Route 303, Orangeburg, NY
Old Tappan Pizza Factory, Inc. - 10A Bi-State Plaza, Old Tappan, NJ
Presto's Pizza/Flavors of Cuba - 90 LaRouche Avenue, Harrington Park, NJ

11. that the Board authorize the Superintendent, Danielle Da Giau, and/or the School Business Administrator, Douglas Barrett, to add lunch vendors to the "Approved Lunch Vendor" list, upon the submission of all required paperwork and/or forms, prior to the next scheduled Board of Education meeting.

12. that the Board approve the following resolution regarding employee travel:

<p>WHEREAS,</p>	<p>The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and</p>
<p>WHEREAS,</p>	<p>Amy Brown, will be attending the New Jersey Branch International Dyslexia Association's Fall Conference <i>"Identifying Struggling Readers and Providing Research Based Interventions Across All Settings"</i>, on October 14, 2016, at the Hilton's Somerset Double Tree Hotel & Executive meeting Center, in Somerset, New Jersey; and</p>
<p>WHEREAS,</p>	<p>for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and</p>
<p>WHEREAS,</p>	<p>the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and</p>
<p>WHEREAS,</p>	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$190 (member rate) Actual miles driven at the prevailing State Mileage rate (currently \$.31 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = actual parking cost Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore be it</p>
<p>RESOLVED,</p>	<p>that the Board approves Ms. Brown's attendance at the aforementioned conference as well as the related travel expenses.</p>

13. that the Board approve the following appliances in the district as follows:

BOE Central Office - Refrigerator, microwave, coffee maker, toaster oven, electric kettle

BOE Conference Room - Refrigerator

CDW Kitchen - Stove, refrigerator, microwave, toaster oven, freezer, milk cooler

CDW Main Office - Refrigerator, coffee maker

CDW Nurse - Refrigerator

CDW Room 211 for Science - Refrigerator, microwave

CDW Teachers Room - Refrigerator, microwave, coffee maker, toaster, toaster oven

Child Study Team Office in TBD - Refrigerator, microwave

Maintenance - Refrigerator, microwave, coffee maker, toaster, toaster oven, blender

TBD Kitchen - Stove, refrigerator, microwave, toaster oven, freezer, milk cooler

TBD Nurse - Refrigerator

TBD Teachers Room - Refrigerator, microwave, coffee maker

II. HUMAN RESOURCES
Mr. John Shahdanian

AUGUST 15, 2016

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 6 through 14 be approved.

Roll Call:

6. that the Board accept, with regret, the letter of resignation dated July 21, 2016, from Yoonah Oh, Aide, effective July 21, 2016.
7. that the Board approve all TBD and CDW professional staff members for AM/PM and Lunch Duty supervision, as assigned by the school principals, for the 2016-2017 school year.
8. that the Board approve the regular substitute list for the 2016-2017 school year.
(attached)
9. that the Board approve the Buildings and Grounds Consulting agreement between Allan Martin and the Old Tappan Board of Education for the 2016-2017 school year.
10. that the Board approve the appointment of the following leave replacement personnel, pending proof of archived fingerprints and criminal background history:

Name	School/Assignment	Rate
Moment, Lisa	District/FTE .2 Social Worker (Leave Replacement) 9/1/2016 – 2/10/2017	\$411 Per Diem/ No Health Benefits

11. that the Board approve the following instructional personnel be employed for the 2016-2017 school year, pending proof of fingerprints and criminal background history:

Name	Assignment	FTE	School	Level/Step	Eligible for Health Benefits
Ashton, Kimberly	Language Arts Teacher (Tenure Track)	.3	CDW	BA+15/Step 1	No

12. that the Board approve the appointment of the following aide (no health benefits) for the 2016-2017 school year, pending proof of fingerprints and criminal background history:

Name of Aide	Type	School	Time	Hourly Rate
Ashton, Kimberly	In-District	CDW	3.25 hours/day plus a 45 minute unpaid lunch	\$15.00

II. HUMAN RESOURCES

(Cont'd)

AUGUST 15, 2016

13. that the Board approve the Superintendent’s Merit Goals for the 2016-2017 school year.

Category	Goal	Measurement	Value
Quantitative	During the 2016-2017 school year, 75% of all formal observation reports completed by administration of Grades 7 and 8 classes will contain indicators of and/or recommendations for technology integration and 21 st century teaching and learning methods.	Observation Reports	3.33
Quantitative	During the 2016-2017 school year, the Superintendent will serve as a member of a cohort group with lead representatives from other Districts using or interested in using the Self-Directed Growth Plan (SDGP) Model for Educator Growth and Evaluation. This cohort group will meet four (4) times a year.	Meeting Minutes Self-Directed Growth Plan (SDGP) artifacts	3.33
Quantitative	During the 2016-2017 school year, the Superintendent will oversee the offering of professional learning opportunities to faculty and staff members through a Summer Learning Strand and School-Year Learning Strands that thread together the District’s technology initiative and the faculty and staff’s interests. Catalog offerings and coordinated learning sessions will be offered to 100% of all District professionals, based on survey results, expected to be received from no less than 85% of the professionals in the District to whom the survey is offered.	Survey Results Summer Learning Strand Catalog School-Year Learning Strand Catalog Evidence from Professional Learning Sessions	3.33
Qualitative	During the 2016-2017 school year, the Superintendent will oversee the launching and implementation of the student-device initiative in the upper middle school grades. A Student Device Handbook will be developed and implemented, including building procedures, such as zones for device use. A parent/guardian informational component will be developed, as well, intended to educate them of this initiative. Additionally, educators will continue to receive targeted professional development designed to help them engage students in purpose-driven learning activities on the District’s technological platform.	Student-Device Handbook Parent/Guardian Informational Component (online webinar) Evidence of Professional Learning Sessions Evidence of Student Learning	2.50

II. HUMAN RESOURCES**(Cont'd)****AUGUST 15, 2016**

Qualitative	During the 2016-2017 school year, the Superintendent will oversee the implementation of the Broadcasting Studio in the middle school. After researching the equipment for the appropriate purchases and preparing the space to become a studio, the Superintendent will work with the Technology Coordinator to arrange for the interested school employees to receive training and support from those who have had experience with middle school broadcasting. With scaffolded support, our interested middle school educators will launch a Broadcasting Network with our middle school students.	Broadcasting Studio Episodes of Middle School Broadcast	2.50
Total Points			14.99

14. that the Board accept, with regret, the letter of resignation dated August 15, 2016, from Richard Bickford, Custodian, effective September 15, 2016.

III. STUDENT DEVELOPMENT
Mr. John Shahdanian

AUGUST 15, 2016

Any Board member who takes exception to any of the following listed actions under the category of Student Development may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Student Development actions of the Board, as recommended by the Superintendent, number 1 through 3 be approved.

Roll Call:

1. that the Board approve the early dismissal of kindergarten classes, for the first week of the 2016-2017 school year, as follows:

Date	Dismissal Time
Friday, September 2, 2016	11:00 a.m.
Tuesday, September 6, 2016	11:30 a.m.
Wednesday, September 7, 2016	12:30 p.m.

2. that the Board approve the 7th grade overnight trip to The Fresh Air Fund/Sharpe Reservation, Fishkill, NY (Outdoor Education Program), in September, 2016.
3. that the Board approve the addition of a Resource Room Replacement Class, for Grade 7 Math and Language Arts, at the Charles DeWolf Middle School for the 2016-2017 school year.

IV. PHYSICAL RESOURCES

AUGUST 15, 2016

Ms. Nicole Gray

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 4 through 12 be approved.

Roll Call:

- 4. that the Board approve the following change order for the Charles DeWolf Middle School's Boiler Replacement Project:

<u>Change Order #</u>	<u>Reason</u>	<u>Cost</u>
GC-02	Additional cost to replace the existing valves in the boiler room at the Charles DeWolf Middle School.	\$1,836.54

NOTE: This change order will be deducted from the project's \$30,000 Allowance

- 5. that the Board approve the following change orders for the Charles DeWolf Middle School New Security Vestibule and Corridor Renovations Project:

<u>Change Order #</u>	<u>Reason</u>	<u>Cost</u>
GC-03	Cost to furnish and install a Banquette Unit at the Charles DeWolf Middle School	\$ 9,129.39
GC-04	Cost to replace existing aluminum/glass storefront and doors at the Charles DeWolf Middle School	\$14,988.28

NOTE: These change orders will exhaust the project's \$30,000 Allowance. The overage of \$1,118.46 will be offset by the remaining balance in the CDW Boiler Replacement Project Allowance.

- 6. that the Board approve a facilities request from the NVRHS Old Tappan Golden Knight's Volleyball Team, to hold a volleyball practices, on an as needed basis, in the Charles DeWolf Middle School Rossi Gym, on 9/1/2016 and 9/2/2016, from 3:15 p.m. to 5:30 p.m.
- 7. that the Board approve the facilities request from the Old Tappan Cub Scout Pack to use a classroom, Gym or the All-Purpose Room at the T. Baldwin Demarest Elementary School for meetings, on designated Monday evenings, 9/19/2016 through 6/17/2017, from 5:00 p.m. to 6:00 p.m.
- 8. that the Board approve the facilities request from the Old Tappan Wolf Den Cub Scouts (2nd Grade) to use a classroom at the T. Baldwin Demarest Elementary School for meetings, one designated afternoon a month, from 10/3/2016 through 5/31/2017, from 3:00 p.m. to 4:00 p.m.
- 9. that the Board approve the facilities request from the Old Tappan Tiger Den Cub Scouts (1st Grade) to use a classroom at the T. Baldwin Demarest Elementary School for meetings, one designated afternoon a month, from 10/13/2016 through 5/31/2017, from 3:00 p.m. to 4:00 p.m.

IV. PHYSICAL RESOURCES

AUGUST 15, 2016

10. that the Board approve the Bergen County YWCA to use the T. Baldwin Demarest Elementary School building for the After School Program for the 2016-2017 school year.
11. that the Board approve the facilities request from the Borough of Old Tappan, for their Basketball, Soccer, Baseball and Softball Recreational Programs, to use the All-Purpose Room and Gym at the T. Baldwin Demarest Elementary School, the Gyms at the Charles DeWolf Middle School, and the School Fields, Mondays through Sundays, at designated times, from 9/1/2016 through 6/30/2017.
12. that the Board approve the facilities request from the Borough of Old Tappan, for their Pee Wee Flag Football Recreational Program to use the School Fields **and bring in portable lights, at designated times on Tuesday and Thursday evenings**, from 9/1/2016 through 11/29/2016.

V. FINANCE & BUDGET
Mr. Kurt Linder

AUGUST 15, 2016

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 14 through 40 be approved.

Roll Call:

14. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **Accounts Payable pertaining to the 2015-2016 school year** in the amount of **\$154,767.89. (attached)**
15. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **additional July, 2016** bills that required payment between the July 18, 2016 and August 15, 2016 Old Tappan Board of Education meetings, in the amount of **\$139,330.97** for the current expense. **(attached)**
16. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **August, 2016** bills in the amount of **\$173,745.31** for the current expense. **(attached)**
17. that the Board approve payment of the payroll (as detailed in the payroll summary report). The School Business Administrator/Board Secretary is authorized to release the warrant of the payroll of **\$179,166.07** for the month of **August, 2016**.
18. that the Board approve the **revised June, 2016** Transfers. **(attached)**
19. that the Board approve the **June, 2016** Custodian of School Monies Report and Board Secretary's Report. **(attached)**
20. that the Board approve the following resolution:

Resolved, that the Old Tappan Board of Education pursuant to N.J.A.C. 6A:23-2.11 certified for the month of **June, 2016** (after review of the Board Secretary's and Treasurer's monthly financial reports) to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11, and that we believe as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

21. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **June, 2016** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2015-2016 School District Budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. (**see Revised June Account Totals Report**)

Douglas Barrett
Board Secretary

Date

22. that the Board approve the **July, 2016** Transfers. (**attached**)

23. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **July, 2016** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2016-2017 School District Budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. (**see Account Totals Report**)

Douglas Barrett
Board Secretary

Date

24. that the Board approve the Integrated Pest Management Plans for the Charles DeWolf Middle School and the T. Baldwin Demarest Elementary School for the 2016-2017 school year. (**attached**)

25. that the Board approve the service agreement with Honeywell Building Solutions, 101 Columbia Road, Morristown, NJ, for maintaining the District's pneumatic controls for the 2016-2017 school year.

26. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to execute an agreement with Porch Light Productions of Glen Rock, NJ, to produce the Spring 2017 school play for the Charles DeWolf Middle School.

27. that the Board approve the Special Education Parental Agreement for student #496 for the 2016-2017 school year.

28. that the Board approve the contract with Bergen County Special Services for Audiological Services for student #485. The contract amount for the 2016-2017 school year shall not exceed \$940 and billing will only be for services provided.

29. that the Board approve the contract with Bergen County Special Services for Auditory Verbal Technique Services for student #472. The contract amount for the 2016-2017 school year shall not exceed \$5,775 and billing will only be for services provided.
30. that the Board approve the contract with Bergen County Special Services for Auditory Verbal Technique Services for student #497. The contract amount for the 2016-2017 school year shall not exceed \$5,775 and billing will only be for services provided.
31. that the Board approve the contract with Bergen County Special Services for Auditory Verbal Technique Services for student #513. The contract amount for the 2016-2017 school year shall not exceed \$5,775 and billing will only be for services provided.
32. that the Board approve the contract with Bergen County Special Services for Teacher of the Deaf Services for student #472. The contract amount for the 2016-2017 school year shall not exceed \$19,800 and billing will only be for services provided.
33. that the Board approve the contract with Bergen County Special Services for Teacher of the Deaf Services for student #485. The contract amount for the 2016-2017 school year shall not exceed \$19,800 and billing will only be for services provided.
34. that the Board approve the contract with Bergen County Special Services for Teacher of the Deaf Services for student #497. The contract amount for the 2016-2017 school year shall not exceed \$13,200 and billing will only be for services provided.
35. that the Board approve the contract with Bergen County Special Services for Teacher of the Deaf Services for student #513. The contract amount for the 2016-2017 school year shall not exceed \$19,800 and billing will only be for services provided.
36. that the Board rescind Resolution #8 (approved 7/18/2016) and approve the contract with Bergen County Special Services for Audiological Services for students #444, #464, #472, #497, and #513. The contract amount for the 2016-2017 school year shall not exceed a cumulative total of \$1,880 and billing will only be for services provided.
37. following pupils for the 2016 summer session:

Student	Facility Location	Tuition	Transportation
421	Norwood Public School (NVHS)	\$1,182.00	To be determined
422	Norwood Public School (NVHS)	\$1,182.00	To be determined
441	Norwood Public School (NVHS)	\$1,182.00	To be determined
451	Norwood Public School (NVHS/Orton-Gillingham)	\$670.00	To be determined
452	Norwood Public School (NVHS/Orton-Gillingham)	\$670.00	To be determined
466	Norwood Public School (NVHS)	\$618.00 (pro-rated partial month)	To be determined
507	Norwood Public School (NVHS/Orton-Gillingham)	\$670.00	To be determined
516	Norwood Public School (NVHS)	\$1,182.00	To be determined

38. that the Board authorize payment of educational tuition and/or transportation for the following pupils for the 2016-2017 school year:

Student	Facility Location	Tuition	Transportation
436	Valley Program (NVHS)	\$72,461.00	To be determined
450	Valley Program (NVHS)	\$72,461.00	To be determined
456	Valley Program (NVHS)	\$72,461.00	To be determined
464	Valley Program (NVHS)	\$72,461.00	To be determined
464	Valley Program (NVHS) Aide	\$44,880.00	To be determined
466	Valley TIP Program	\$41,200.00	To be determined
486	Valley TIP Program	\$45,320.00	To be determined
491	Bergen County Special Services (BELA Hackensack)	\$56,340.00	To be determined
493	Valley Program (NVHS)	\$72,461.00	To be determined
498	Valley Program (NVHS)	\$72,461.00	To be determined
499	Windsor Bergen Academy	\$64,021.41	To be determined
501	Valley Program (NVHS)	\$72,461.00	To be determined
502	Valley SLICE Program	\$9,658.00	To be determined
503	Valley Program (NVHS)	\$72,461.00	To be determined
504	Valley Program (NVHS)	\$72,461.00	To be determined
509	Valley Program (NVHS)	\$72,461.00	To be determined
514	Valley Program (NVHS)	\$72,461.00	To be determined
515	Valley Program (NVHS)	\$72,461.00	To be determined
517	Valley SLICE Program	\$9,658.00	To be determined
518	Valley SLICE Program	\$9,658.00	To be determined
519	Valley Program (NVHS)	\$72,461.00	To be determined
519	Valley Program (NVHS) Aide	\$44,880.00	To be determined

39. that the Board approve the Transportation contract with Rinaldi Transportation Company, Inc., 77 Railroad Avenue, Closter, NJ, for Route #1 and Route #2 for the 2016-2017 school year as follows (based on 182 student days):

2016-2017 School Year	Amount
Route 1	\$33,866.56
Route 2	\$50,257.48
Total Cost:	\$84,124.04

40. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

- Direct Energy
- Horizon Blue Cross and Blue Shield
- Rockland Electric
- X-Tel Communications

EXPLANTION: As the next scheduled Board Meeting is September 12, 2016, there are certain bills that must be paid to avoid penalty or disruption of essential services.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____